



Lexington-Fayette Urban County Government
OFFICE OF THE MAYOR

Office of the Mayor Art Cataloging Internship Description

Title: Art Catalog Intern

Department: Office of the Mayor

Salary Range: This internship is non-paid

Hours: 10 hours per week, Monday through Friday, days(s) and hours flexible. Open during fall semester.

Objective

This internship aimed at college students looking to earn credit or gain experience by cataloguing the LFUCG collection of artwork; ranging from paintings, pictures and crafts gifted to the city from governments, corporations, artists and organizations from around the world.

Duties

- Create and maintain database for the purposes of cataloguing artwork
- Perform research as needed to complete inconsistencies in current records
- Prepare final report detailing cataloguing efforts and artwork of significance

Requirements

This position requires: The ability to assess the origin, value and/or significance of a wide variety of artistic items from local artist and artists around the world. This position is open to college students of all levels with a concentration in Art History, Museum Sciences, Library Sciences or related fields of study.

Application Instructions

Please submit a resume and cover letter indicating hours of availability to Lori Houlihan, Special Events Liaison, LFUCG Office of the Mayor, by email lhoulahan@lexingtonky.gov or by fax 859-258-3194